



Master ADVANCED EXCEL & ACCOUNTING SOFTWARES FOR FINANCIAL REPORTING

Master Excel, Prepare Financial Reports, Work with Accounting Systems. The course aims to equip graduates and finance professionals with practical skills in Advanced Excel, financial reporting, and accounting systems such as QuickBooks and Tally. It focuses on hands-on workplace application, financial data analysis, reporting, and career readiness.



01 ST-11TH SEPT 2026

10:00 – 14:00 PM

MWENGE

Course coverage

- Basic Functions
- Formatting Excel data
- IF Functions
- Lookup Functions
- Sumif, Sumifs Functions
- Conditional Formatting
- Data Validation
- Pivot Tables
- Quickbooks Accounting Package
- Automated Financial Statements workbook
- Career guidance



Certificate upon completion

**REGISTER
NOW**



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The Milestones Financial Consultants

